

PSC TRACTOR&DUMPER OPERATIONAL GUIDANCE AND BASIC RULES



DRIVERS

All faults must be reported straight away to a flag officer by text or (PSC WhatsApp)

Only authorised members may operate a Tractor/Dumper. Users do so at their own risk and must check all round visibility, steering, brakes and satisfy themselves on each occasion of use that the vehicle is functioning correctly and safe to drive before leaving the compound.

1. Only persons successfully completing Tractor/Dumper a familiarisation training are authorised to operate this equipment and have a full UK driving Licence.
2. The only persons permitted to drive the Tractor/Dumper are those named on the register or a competent third party contracted to carry out maintenance.
3. Do not operate Tractor/Dumper s under the influence of alcohol or drugs.
4. Pre use checks **must** be carried out before operating Tractor/Dumper.
 - Fuel level at least half a tank dip or look in the tank.
 - Oil and water levels checked.
 - No sign of any leaks of fluid under Tractor/Dumper.
 - Tyres all inflated with no tears inside wall.
 - No lights mirrors or anything else damaged or hanging off Tractor/Dumper.
 - Doors function correctly and are secure.
 - Horn is working.
 - Winch is working.
 - VHF Marine Radio working (do you have an Operator's Licence????) Channel 77 call sign Ocean spray.
5. Driver must start **2** Tractors/Dumper before leaving compound, the **ONLY** exception to this is if recovery of vessel is required and other Tractor/Dumper s have had mechanical failure.
6. Driver to pull forward and check brakes within compound area before attaching trailer.
7. Position Tractor/Dumper as close as practicable to boat trailer and attach trailer to Tractor/Dumper towing point and check its secure and safety chain is on boat.
8. Remove timber chocks from trailer and pull into compound.
9. Final check of Tractor/Dumper and boat.
10. **If a Tractor/Dumper is to be left unattended, remove the key to prevent unauthorised use**

PSC TRACTOR&DUMPER OPERATIONAL GUIDANCE AND BASIC RULES



Slipway

- A. **It must** be clearly understood that pedestrians have right of way. The Tractor/Dumper should be kept on the upper, more level, part of the slipway until it is clear and it's safe to travel down.
- B. Tractor/Dumper must be in four-wheel drive when on the beach and engine never turned off when on the beach.
- C. Under no circumstances should a driver free wheel down the slipway on the brakes. With a load of up to 2 ton and the Tractor/Dumper total weight of 8ton - **brake failure could occur!!**
- D. Tractor/Dumper **must always** proceed at a walking pace from our compound until the beach at the bottom of the concrete slipway MAX speed of 10MPH on the beach.
- E. If recovery or launch is carried out on the slipway a minimum of a second man **should** be on the slipway to control the vessel as it enters the water.

Launch/Recovery

- A. Check the state of tide make sure you have adequate time to launch or retrieve the vessel before a gully back fills best to hold back for 20 mins than get caught out.
- B. Check the beach as you launch look for signs of soft spots if someone has launched before you follow the tracks down to the water
- C. **Check gully before you cross walk on your heels** to see if any soft spots and its clear select low gear and cross keeping a steady speed if the Tractor/Dumper starts to sink stop remove trailer and pull out of area and then return with strap and attach to trailer to pull free **(call for assistance) (or use PSC WHATSAPP)**
- D. Safety line is to be used if the final entry into the water is by dipping the clutch and applying the foot brake to create a lifeboat launch, the momentum built up will cause the boat to charge backwards and as the vessel floats and you can lose control of the launch. **** N.B** This launch method should only be utilised by those members competent in its use and familiar with the associated risks and should under no circumstances place members of the public, PSC members or PSC equipment at risk.!!!
- E. Do not back trailer into water until the vessel is on the foreshore it's safer for the skipper and with the Tractor/Dumper running on soft wet sand it will start to sink

PSC TRACTOR&DUMPER OPERATIONAL GUIDANCE AND BASIC RULES



F. The Tractor/Dumper s should be reversed into the water no deeper than the depth of the ball hitch that is to a level no deeper than the water up to the bottom of your trailers mud guards

G. Crew to assist with launching and retrieval not add weight

Re-fuel Tractor/Dumper

1. **Fuel** Diesel for the Tractor/Dumper obtained within the container in the green fuel cell on the left-hand side
2. Fuel pump is mounted on the floor in front of the fuel cell switch is mounted on the side of pump
3. The lower section of fuel cell has a valve that is to be opened once the nozzle is in the tank ready to fill and before you turn on the pump
4. Spill kit is stored inside container in a blue bag to be used as and when required
5. Turn off valve and pump once completed filling tank

Proper use of signalling

1. **Ensure** that the team you are-working with confirms clear voice communication with the driver of the Tractor/Dumper and has a good view of the driver
2. Agree with the team **who** is going to give the signals. We have Public Crossing the Footpath and they have priority with access to the beach you must be aware of the dangers to the public when crossing the footpath and insist the second man be a banks man at this time.
3. Be prepared to stop to allow members of the public to cross the slipway.
4. Caution when reversing down the slip special attention to jack knifing and members of the public children!!

Parking Tractor/Dumper Up

Don't use hand brake when parked up in the compound leave Tractor/Dumper in gear.

WASHING TRACTOR/DUMPER

IF YOU ARE THE LAST USER OF A TRACTOR/DUMPER, IT IS YOUR RESPONSIBILITY TO ENSURE THAT THE TRACTOR/DUMPER ARE THOROUGHLY WASHED DOWN WITH JET WASH.

Then you can rinse your boat and Trailer Down.

PSC TRACTOR&DUMPER OPERATIONAL GUIDANCE AND BASIC RULES



The operator has demonstrated that they have read, understood and agree to comply with the PSC Policies and Procedures listed in TRACTOR/DUMPER USAGE POLICY V1.a v1b That they also understand that any serious breaches of the procedures they will be required to explain their actions to the committee.

As the Inductee, I have completed all aspects of this induction LEVEL 1 as indicated above and have a current full UK driving licence.

Sign..... PrintPSC number

This Inductee meets the requirements of a PSC Tractor/Dumper User LEVEL 2 AND has demonstrated the required Knowledge and Skills to operate the PSC Tractor/Dumper under supervision of a member LEVEL 1 AND HAVE A FULL CLEAN UK DRIVING LICENCE.

Sign..... Print

PSC skippers members number

PSC Skippers name

As a FLAG OFFICER, I am satisfied this Inductee meets the requirements of a PSC Tractor/Dumper User AND has demonstrated the required Knowledge to operate the PSC Tractor/Dumper and to carry on learning to operate the vehicle unsupervised.

Sign..... PrintPSC number

